

# All Saints Lutheran Church Spring Craft Fair March 16, 2024

9131 South Howell Avenue, Oak Creek, WI 53154

Dear Crafter:

Thank you for participating in our annual craft fairs. All Saints Lutheran Church has been opening our doors to the community for Craft Fairs for 35 years. We operate a spring fair two weeks prior to Easter Sunday and a fall craft fair on the first Saturday of November each year. *We are honored to have you among the crafters!*

The Spring Craft Fair is on March 16, 2024 from 9:00 am to 1:00 pm. The price of an 8-foot rental table or space is \$35.00 per table. We limit our spaces to approximately 32. This allows our visitors time to shop and talk with you!! The church also operates a bake sale, raffle, and luncheon while the craft fair is ongoing. Setup time is Friday from 4-7 PM or Saturday from 7:30-9 AM.

Please fill in and detach the form below with your remittance check made payable to:

All Saints Lutheran Church

Send to: 9131 South Howell Avenue Oak Creek, WI 53154 PHONE: 414-762-5111

ACCEPTED TABLE RENTAL FEES ARE NON-REFUNDABLE.

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SPRING 2024 – March 16, 2024

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address \_\_\_\_\_

Number of booth(s) (\$35.00 per table): \_\_\_\_\_

Number of Chairs needed in the booth: \_\_\_\_\_

Type of Craft (NO VENDORS PLEASE): \_\_\_\_\_

Describe any special accommodations needed \_\_\_\_\_

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FOR OFFICE USE ONLY-SPRING March 16, 2024

CRAFTER REGISTRATION # \_\_\_\_\_ DATE PAYMENT RECEIVED: \_\_\_\_\_

CHECK # \_\_\_\_\_ AMOUNT OF PAYMENT: \_\_\_\_\_

BANK PROCESSING OF YOUR CHECK WILL SERVE AS NOTICE OF YOUR REGISTRATION ACCEPTANCE FOR THIS FAIR.  
THANK YOU.

# Wisconsin Temporary Event Operator and Seller Information

Information on this form is required under sec. 73.03(38), Wis. Stats.

Instructions on reverse side.

E V E N T  O P E R A T O R	<b>PART A: Event Information: To be completed by the operator of the temporary event</b>
	1. Name of Temporary Event <u>Craft Fair</u>
	2. Date(s) of Temporary Event _____
	3. Location of Temporary Event (e.g., Venue, City) <u>9131 S. Howell Ave. Oak Creek</u>
	<b>PART B: Operator Information: To be completed by the operator of the temporary event</b>
	1. Name and Address <u>All Saints Lutheran Church</u> <u>9131 S. Howell Ave. Oak Creek, WI 53154</u>
	2. Daytime Telephone Number <u>(414) 762-5111</u>
	3. Email Address <u>office@allsaintsoakcreek.org</u>
	4. Wisconsin Tax Account Number _____
	If blank, check appropriate box: <input type="checkbox"/> No Taxable Sales <input type="checkbox"/> Exempt under Occasional Sales Rule <input checked="" type="checkbox"/> Exempt Nonprofit Organization <input type="checkbox"/> Other – Explain: _____
S E L L E R	<b>PART C: Seller Information: To be completed by seller and given to event operator on or before the first day of event.</b>
	<b>THIS IS NOT AN APPLICATION FOR A WISCONSIN TAX ACCOUNT – SEE INSTRUCTIONS</b>
	1. Legal Name _____
	2. Business Name _____
	3. Address (Street or Route) _____
	4. City, State and Zip Code _____
	5. Home Telephone Number (     ) _____ Business Telephone Number (     ) _____
	6. Wisconsin Tax Account Number _____
	7. Social Security Number <u>X X X - X X -</u> _____
	8. Federal Identification Number (FEIN) <u>X X - X X X</u> _____
9. Check one box indicating the type of activity you intend to engage in at this event: <input type="checkbox"/> Selling Taxable Merchandise or Service <input type="checkbox"/> Display Only <input type="checkbox"/> Selling Exempt Merchandise or Service <input type="checkbox"/> Exempt under Occasional Sales Rule <input type="checkbox"/> Direct Sellers, Company Name _____ <input type="checkbox"/> Nonprofit Organization	

I declare that the information on this form is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Information about temporary events, including forms, instructions and Common Questions can be found on the Department of Revenue's website at [revenue.wi.gov/html/temevent.html](http://revenue.wi.gov/html/temevent.html). If you have additional questions, please contact the Department of Revenue by email at [DORBusinessTax@revenue.wi.gov](mailto:DORBusinessTax@revenue.wi.gov) or telephone at (608) 266-2776. See reverse side for submission instructions.

**\*\* Do not email event reports to maintain confidentiality of seller information \*\***